



**Van Buren County SAFE Coalition**  
**January Meeting Minutes**  
**Location: VBCH Community Services Center**  
**Tuesday, January 17, 2017**  
**9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

**Members Present:** Heidi Bainbridge – IPFS Supervisor/Parent, Carmalitta Baum – Other Organization, Kitty Bogle – Other Organization, Gloria Brown – Other Organization, Julie Chapuis – Schools, Nancy Dewes – Behavioral Health, Melissa Daugherty – Youth Serving Organization/Parent, Deanna Hansen – Other Organization, Ginger Knisley – Other Organization, Rochelle Phelps – Behavioral Health, Lisa Plecker – Local Government/Parent, Kris Rankin – IPFS Coordinator/Parent, Kim Siegfried – Other Organization

**December Meeting Minutes approved by:** Heidi Bainbridge **Second:** Ginger Knisley

**Topic:** Iowa Partnerships for Success Work Time

- All of the coalition members had a work time to address the Social Host Strategy.
  - Heidi shared that at the last meeting the work group rewrote the Social Host Ordinance making it a criminal penalty instead of a civil penalty. This was due to the first ordinance having been voted down in November by the Van Buren County Board of Supervisors with the comment that they would like a criminal penalty option included in it. The workgroup wanted Heidi to meet with the Sheriff and County Attorney to review the rewritten ordinance with them and get their input and opinions on it. She met with the Sheriff and Virginia Barchman, Interim County Attorney last Tuesday. During her conversation with the Sheriff he shared it would be better to have it be a civil instead of a criminal penalty due to a criminal penalty needing more evidence and paperwork. He also stated that he would like to support whatever the coalition does recommend. He would like the opinion of the County Attorney on what they would support and prosecute. Heidi then met with Virginia, who has now been appointed the Interim County Attorney. Virginia was very busy that day and said she would like to review the ordinance, contact Tim Dille the county attorney for Jefferson County, and then get back to the coalition with her opinion on the ordinance. The coalition's opinion is that it would be better to represent it to the Board of Supervisors as it was originally written with the input from the Sheriff.
  - Julie asked if the end of February would be enough time for Virginia to review the ordinance and do all that she wants to with it. Heidi felt it could be, but if it is not then the coalition can push back the date to present it to the Board of Supervisors. Julie stated that she feels it is important to make sure the Sheriff's Office and County Attorney are both fully on board this time before the ordinance is presented so that everyone is presenting a united front. It will carry more weight with the supervisors to have everyone on the same page. Heidi said the coalition staff will be in contact with Virginia in the next week or so to see where she is at and if the presentation date needs to be pushed back that will be done. Kris shared that the Action Plan allows for the coalition to take more time to represent it to the Board of Supervisors if they need to.
  - Lisa asked if the ordinance in the meeting packets is the civil or criminal penalty. Heidi shared that it is the rewritten ordinance with the criminal penalty. The only modification was changing the line that said "Violations of this chapter are declared to be municipal infractions" to "Violations of this chapter are declared to be a simple misdemeanor". Lisa asked if the proposal is to go back to municipal infractions. Heidi said yes it is if that is what the county attorney recommends. That is how the coalition had originally written it because members wanted to be consistent with Jefferson County since there are shared borders, shared judicial system, and youth crossing the county boarder. Ginger commented that if law enforcement would prefer it that way and more likely to enforce it then that is how the coalition should head. Rochelle commented that working with the jail diversion program it would be easier for them to write a ticket rather than to arrest and charge someone.
  - Heidi shared that some of the things needed from coalition members are letters and phone calls of support to the BOS members; sharing the FAQ's with your family, friends, and contacts; and asking your family, friends, and contacts to support the ordinance and contact the BOS members. The BOS members during the past readings reported that the calls they had received about the ordinance were 2/3 against it and 1/3 for it so it is important for the coalition to increase the number of supportive contacts that the BOS members receive this time. Kris will send out the contact information for the BOS members and the FAQ's when the presentation date is set.
- Coalition Members broke into two work groups for the Alcohol Restrictions at Community Events at Privately Owned Facilities and Alcohol Use Restrictions in Public Places Strategies for 15 minutes and then came back together for a report out on the work completed in the groups and on the Media Campaign and Life Skills Curriculum.
- Work Group Reports:
  - Alcohol Restrictions at Community Events at Privately Owned Facilities: Kris shared that they reviewed the FAQ, Letter and Policy. There are edits for all of these documents that will be made this week. Then the coalition staff will mail these packets to the local facilities in the next week or so. Finally, coalition members will contact the owners/managers to see about their interest in implementing a policy at their facility a week or two after they are mailed to the facilities. Heidi asked that Kris email a copy of these documents to all of the coalition members when they are completed.

- Alcohol Use Restrictions in Public Places: Heidi shared that the group wants to prepare a Sample Policy to present to the “hot button” communities (Cantril, Milton, and Keosauqua). Keosauqua could be a model for others with the new ball fields. They would like to work with Melissa and Youth Coalition to implement it with a written Tobacco Free Policy. That will be drafted between now and the next meeting and be ready for review at the next meeting. They know that Farmington’s Ball Field is alcohol free. They discussed whether or not the Bonaparte Ball Field falls in the city limits or not and Lisa will check to see if it is or not. There may be a need to also present it to the Board of Supervisors after a while to cover parks not covered by the cities in the county. They also discussed signage for the school grounds that includes alcohol and weapon free with the no tobacco message. The idea was that the grant might be able to supply the finances for the signs for the schools.
- Media Campaign: Nothing new has been completed this month. The coalition staff are working with the school at this time to order and install sign holders to hang in the restrooms that would hold the media campaign poster on one side and anything the school wanted displayed on the other side. Kris is working with Nick, the school’s tech person, to install the ad as a background on the computers for the Junior High Students in the Middle School. Heidi mentioned having it on the buses. Kris shared that at this time they are not interested in having them on the busses.
- Life Skills Curriculum: Kris shared that the Life Skills Curriculum is going well with the third group of 8<sup>th</sup> grade students scheduled to complete the curriculum this Thursday, January 19<sup>th</sup>, and the first rotation of 7<sup>th</sup> grade students will begin next Tuesday, January 24<sup>th</sup>. Mrs. Donald continues to report good conversations and responses coming from the students during the Life Skills classes.

**ACTION STEP:** Talk with Virginia about the Social Host Ordinance, Complete Edits on AR at Private Facilities Packet and mail it, Develop a Alcohol Use Restrictions in Public Places Policy, continue working with the school on the media campaign, posttests and pretests for the Life Skills Curriculum

**By Whom:** Coalition Staff

**By When:** February 21, 2017

**Topic:** Community Grants Report

- Coalition staff applied for the Hoaglin Grant in December to take two youth to a national conference in 2017. The coalition has not heard the results on this yet.
- Van Buren County Foundation Grant: All of the money will be spent by the end of January on the two Coalition Newsletters (July 2016 & January 2017). The last one will be going out in the next couple of weeks. The coalition will be reapplying for this grant to fund two more Coalition Newsletters for the 2017-18 year.
- Community Foundation Grant of Van Buren County: All of the money for this grant will be spent by the end of January. Final expenditures include: OTC Curriculum Incentives, Newsletter, Stickers for Lee’s Pharmacy bags to promote the drop box at the Sheriff’s Office, Permanent Yard Signs for the Rx Take Back Day Events, and possibly helping the Sheriff’s Office purchase a new sign that contains information on the drop box at the Sheriff’s Office. The coalition will be reapplying for this grant to help fund a purchase of ID Scanners for local merchants and for the coalition to rent for community events in Van Buren County and for the Letters to Seniors the coalition produces each year.

**ACTION STEP:** Finish spending the money, send the newsletter out, finish the applications for 2017, and finish the report for the Community Foundation Grant of Van Buren County.

**By Whom:** Coalition Staff

**By When:** February 28, 2017

**Topic:** Warriors Ignite Report

- Melissa shared this is the youth coalition and they are busy doing lots of things. The High School group prepared a “Graffiti Wall” for National Drug and Alcohol Facts Week, January 23-29, 2017, it included alcohol and drug facts on it and it will be hung outside of the Nurse’s Office at the Middle/High School. There will also be announcements shared each day next week with drug and alcohol facts. The High School group is also working on Through with Chew week in February and doing some activities for that at a basketball game. In March they will be doing activities for Kick Butts Day – peer teaching and other activities.
- Their meeting times have changed to 2:15 or 3:10 pm instead of one during Activity Period in the morning and one at 3:10pm. The reason for this is that different kids were showing up for the two different time periods and there was not consistent involvement with the youth. The staff are providing healthy snacks during the meetings as they have funds for that since they did not do a youth training this year.
- The staff are meeting with the Middle School group once a month and they are doing activities with Kick Butts Day.
- Heidi asked how many kids there are. Melissa shared that there are 40 in Middle School and 20 at the High School.

**ACTION STEP:** Hold monthly meetings & Facilitate Activities

**By Whom:** Melissa & Kris

**By When:** Monthly

**Topic:** OTC Curriculum Update

- Heidi shared that she helped to organize the Over-the-Counter Medication Safety Curriculum at the Van Buren Elementary School for the 5<sup>th</sup> grade students. Kitty Bogle, Sara Coffin (VBCSD School Nurse), Dr. Tim Blair and the 5<sup>th</sup> Grade Teachers are presenting the curriculum to the students this month. Sara presented the first lesson last week and she said that went very well. Kitty shared that her lesson last week went well for her and she had a lot of fun. Nancy asked if this is done at Harmony as well. Heidi shared they started it at Van Buren and hope to move it into Harmony next year. Nancy said the Harmony School Nurse would be very receptive to doing that. The classroom teachers will do lessons today or tomorrow and Dr. Blair will be doing the last lesson on Thursday. The coalition is getting good feedback that this is information kids are not getting outside of this curriculum and they are learning a lot through it.

**ACTION STEP:** None

**Topic:** Other Business

- Kim Siegfried introduced Deanna Hansen, the new RVAP Coordinator for Van Buren and Washington Counties. She will be attending the coalition meetings and other community meetings. She is willing to help in the schools as well.
- Kris shared that the coalition meeting date in April has changed to April 11, 2017 due to the coalition staff attending the Governor's Conference on April 18<sup>th</sup>.
- Rochelle shared that due to state budget changes and the repeal of the Affordable Care Act they are experiencing budget cuts already at Optimae and she will work to keep the coalition updated on those changes as they happen. She said that \$30,000 - \$40,000 have been cut in Jefferson County and they are not sure how Van Buren County will be affected by it. She will still be doing mental health services for people involved with the law and crisis assessment at the ER.

**Next Coalition Meeting:** Tuesday, February 21, 2017 at 9:00 a.m. at the Van Buren County Hospital's Community Services Center Conference Room.

**Meeting Adjourned:** At 10:00 a.m.

\*Meeting minutes are only a summary of the meeting. For a recording of the full dialogue of the meeting you may contact the coalition office.